



CAT/PENGUIN/REX Instruction For Use

All Users

Cat/Penguin/Rex are upright standers with a wide range of adjustments.

NR56
9 months - 2 years
Max weight 25 Kg



NR55
2 - 4 years
Max weight 25 Kg



DNR55
3 - 7 years
Max weight 35 Kg



Section 1 All Users	Pages 2 - 8 Safety Information
Section 2 Technical User	Pages 9 - 20 Physiotherapist, Occupational Therapist.
Section 3 Home User	Pages 21 - 24 Home or School Carer.
Section 4 Re-Issue	Pages 25 - 29 Stores Personnel.
















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To be used only with the guidance of Therapist or Prescribing
Practitioner. Please read these instructions carefully before use.*

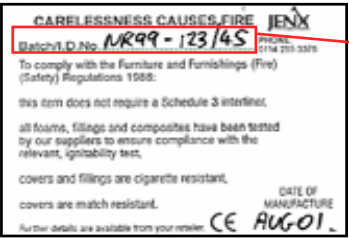
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IMPORTANT SAFEGUARDS

-  **NEVER LEAVE CHILD UNATTENDED WHILE THEY ARE USING THIS PRODUCT.**
-  Failure to follow instructions, especially with regard to moving parts may pose a risk to the user. **Always read instructions before use.**
-  **Do not use** this product if you suspect it is faulty or broken. Contact Jenx Limited immediately for advice. +44 (0) 114 285 3376
-  This product should be used on a level floor and **never** on raised or uneven surface. **Do Not use this product as a Mobility Device.**
-  This product contains small parts which could present a choking hazard to small children.
-  All Jenx Limited products are tested to current fire regulations. Always keep products away from naked flames, cigarettes and sources of heat. E.g. Radiators, Heaters etc.
-  Jenx supply tools to adjust certain products. The tools are supplied for adjustments to be made by the therapist only. Store in a safe place. **Keep Away** from children. **Do Not** make adjustments, other than instructed to do so.
-  Adjust the Pelvic Strap if needed for change in clothing or size of child. If for some reason this is not possible, E.g. your child is wearing a spinal jacket, please contact us for advice.
-  Assemble product fully before use. Please contact Jenx Limited if you have any problems at this stage.
-  Look after your product well, clean regularly and **do not use abrasive cleaners.**
-  **Always use all of the positioning straps provided.** Velcro should overlap by at least 3 inches (7.5 cm) on all straps.
-  This product conforms to the European Medical Devices Directive. It has not been tested in conjunction with other manufacturer's products. Do not add any accessories other than
-  When not in use store, this product in a dry place that is **not** subject to extremes of temperature.

The **batch number** is written on the fire label (see picture below) which is located on the inside of the product body. Or in some instances on the underside of the seat. Please quote this number on all correspondence.



Batch number

Any service or repair carried out by persons other than a Jenx authorised service person will invalidate the guarantee and Jenx can accept no liability for any injury or damage so caused.

Ensure your Therapist has signed the inspection log as “Set Up” before using the product. If this product has not been set up by your Therapist. DO NOT USE THE PRODUCT

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SAFETY LABEL

Each Jenx product has a pictorial safety label attached. Refer to explanation below.



Warning / Attention. Please read Instructions



Please read Instructions



Always fasten and adjust positioning straps and belts to suit the child. Adjust to suit changes in clothing. Allow one fingers width between the belt and the child.



DO NOT USE as a mobility device

Never use product on rough ground or uneven surface.



Only use indoors



Do not leave child unattended



Conforms to CE Marking Regulations
Medical Devices Directive (MDD) 93/42 EEC



Maximum user weight

CARE AND CLEANING INSTRUCTIONS

Fabrics, Vinyl's and Cloth covers

1. Minor spills can be removed with kitchen roll and the area wiped with clean water.
2. Staining should be removed as quickly as possible after contact.
3. Do not rub, rubbing will spread the stain over a larger area and may distort the surface texture of the fabric.
4. For water based spills such as food, drink and vegetable oils, blot up the spill by applying pressure with non-coloured paper towels, tissues or dry absorbent cloths. Soak a small piece of cloth in a solution of mild detergent and warm water (use cold water for blood), using a small amount of the solution at a time and with a dabbing or blotting motion, work inwards from the edge of the stain to prevent it spreading. Do not over wet. Excessive soaking may cause rings on the surface spreading the stain further and may also damage the fabric or foam.
5. This step may need to be repeated and is dependent on the nature of the stain and the amount of staining present. Continue treatment until stain is removed, always remembering to remove excess moisture from the fabric prior to the next treatment.
6. Rinse by applying clear tepid water using a small piece of non-coloured sponge or clean white cloth, again working inwards from the edge of the treated area.
7. Disinfectants which do not contain organic solvents may be used according to the manufacturer's directions. Antibacterial spray or wipes can be used, be sure to dry the product before use.
8. Do not soak the fabric.
9. **Do not use organic solvents or dry cleaning fluids. Do not use abrasive cleaners.**
10. For disinfectant purposes, a small quantity of household bleach diluted with water (no more than 3% bleach) can be used, take care to rinse with water.
11. **Do not use** industrial bleaches such as Caustic Soda or Sodium Hypochlorite
12. Always ensure that the product is dry before use.

Wooden Products and Parts

1. For deep cleaning a low pressure Steam Cleaner can be used.
2. **Do Not** use solvents of any kind to clean Jenx Products.
3. Soap and water or antibacterial spray can be used.
4. Check for breaks or splintering of the wood before re-issuing.
5. Daily cleaning: Spray polish or wax polish can be used.

Metal Frames and Coated Parts.

1. For deep cleaning a low pressure Steam Cleaner can be used.
2. **Do Not** use solvents of any kind to clean Jenx Products.
3. Soap and water or antibacterial spray can be used.
4. Daily cleaning: wipe framework down with a damp cloth.

MAINTENANCE

Daily Checks of the equipment should be carried out by carers. These checks are not technical but a basic understanding of the product is needed. Multiple daily checks may be needed in schools or therapy rooms where the products are used by multiple users.

Daily Checks

- Replace any lost or worn washers or bolts.
- Check tray for damage. Ensure that the tray edging is secure and that the tray is clean and free of any rough or sharp corners.
- Check all upholstery for any signs of wear and tear.
- Brush Velcro® to remove fluff.
- Check wooden parts for splitting or splintering.
- Check straps for fraying and missing or broken buckles.
- Clean any stains or spillages.
- Contact Jenx Limited if any accessories not manufactured by Jenx Limited have been attached to the product. Unauthorised accessories may affect the safety of this product and invalidate your warranty.

We recommend that on a monthly basis a competent person who is familiar with this piece of equipment and who has been trained in its use should carry out a more detailed check

Monthly Checks

- Check all nuts and bolts are secured and that none is missing.
- Check all mechanical movements operate fully.
- Check the structure of the product for signs of fatigue or splintering.
- Castors: Lift base and check each wheel to ensure it is not loose or worn. Remove any grease or dirt that has built up on the wheels, check that the brake stops the wheels rotating (where applicable).
- Check gas springs for creep by placing a weight on the chair at the highest setting, (simulating the child) and leave for 1 hour. If the product has reduced significantly in height contact our Customer Service Department for advice.

Please ensure the name of the therapist who recommended the equipment is noted on the check/inspection log, along with the competent person who has been trained in the use of the equipment. Please also ensure that this is updated for changes in staff. Please note any "Set up" procedures should always be recorded.

PRODUCT INDUCTION and HAND OVER

This product is a Prescribed Medical device as such it is important that all users understand the use and adjustments this product offers. This booklet shows the range of adjustments and gives guidelines for each type of user to follow.

Technical users

This section refers to Physiotherapist, Occupational Therapist.

Ensure you read all sections in this booklet and are fully familiar with all adjustments. As well as the selection, prescription and set up of the product to suit the child's needs. The technical user has the responsibility for the induction of the Home User or Carer, ensuring that the Home user has:

- Familiarity with the product. What to use and what not to use.
- Understanding of the care and cleaning procedures.
- Understanding the safety aspects of the product.

A formal handover procedure should be adopted for this product. Use the recording sheet at the rear of this booklet to record set ups and changes to the product. Jenx Limited offer **Product Courses** for Technical Users please contact us for more information.

Home User

This section refers to Home or School Carer.

This product is a Prescribed Medical device it should only be used with the guidance of a Physiotherapist or OT. Do not perform any other adjustment than instructed to do so.

The Home User section of this guide gives the adjustments needed to aid the daily use only. Any other adjustments are only to be preformed by the therapist.

Re-Issue

This section refers to Stores Personnel.

Stores personnel must follow the checks and maintenance guide before re issue. The MHRA release regular bulletins regarding product updates and issues, these should be regularly monitored.

- Records should be kept on all products serviced or re-issued. Repairs or replaced parts should be traceable.
- The batch number identifier should always stay with the product and never be removed.
- Instructions should always be issued with the product. Copies are available from Jenx limited or can be downloaded from www.jenx.com
- Technical users should always be informed when a product is issued to a home for set up purposes.
- If the product is to be redelivered ensure adequate and secure packaging is used.
- If in any doubt to the safety of this product do not issue, contact Jenx Limited for advice.

Jenx Limited offer **Stores Courses** for Stores Personnel. The course gives guidance for:

- Maintenance
- Inspection the products
- Regulatory information
- Cleaning

Please contact us for more information.

SPECIFICATIONS

Cat	Descriptions	Min	Max
	Max weight of child.	25 kg	
	Overall min height.	650mm	
	Floor space required.	580 x 500mm	
	Product weight	13.6 kg	
	Hip width	140mm	250mm
	Chest width	140mm	250mm
	Sandal to axilla (Armpit)	430mm	560mm
	Hip pad to footplate	290mm	420mm
	Knee block to footplate	160mm	300mm
	Tray size (work area)	480 x 360mm	

Penguin	Descriptions	Min	Max
	Max weight of child.	25 kg	
	Overall min height.	720mm	
	Floor space required.	580 x 500mm	
	Product weight	14.6 kg	
	Hip width	140mm	250mm
	Chest width	140mm	250mm
	Sandal to axilla (Armpit)	520mm	695mm
	Hip pad to footplate	350mm	540mm
	Knee block to footplate	160mm	340mm
	Tray size (work area)	465 x 380mm	

Rex	Descriptions	Min	Max
	Max weight of child.	35 kg	
	Overall min height.	890mm	
	Floor space required.	660 x 590mm	
	Product weight	17 kg	
	Hip width	200mm	290mm
	Chest width	200mm	290mm
	Hip pad to footplate	280mm	740mm
	Chest pad to footplate	740mm	990mm
	Knee block to footplate	210mm	620mm
	Tray size (work area)	560 x 420mm	

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All Users

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WARRANTY

Jenx Limited warrants that the goods manufactured by Jenx Limited will be free from defects in material and workmanship for a period of 24 months* from the date of purchase.

Jenx Limited has sole obligation under this warranty to repair or replace, at our discretion for any part or goods proving defective within the terms of this period. The buyer must provide immediate notice of the claimed defect.

Jenx Limited reserves the right to inspect the part or goods at the buyer's premises.

In the event of an exchange or return, where a certain model under this warranty is discontinued, Jenx Limited reserves the right to replace with a new model of a similar quality and price.

The warranty does not cover the product for repair or replacement due to failure or damage through; abuse, neglect, accident, improper repair, exposure to corrosive or abrasive material, weather, failure to follow care and cleaning instructions or alterations or modifications carried out by any person other than a Jenx Limited authorised person.

*For purchases placed on or after the 1st January 2006. Previous purchases will have 12 month warranty from date of purchase



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The adjustments contained in the Red Section of this booklet should only be carried out by a suitably trained Therapist or Prescribing Practitioner.

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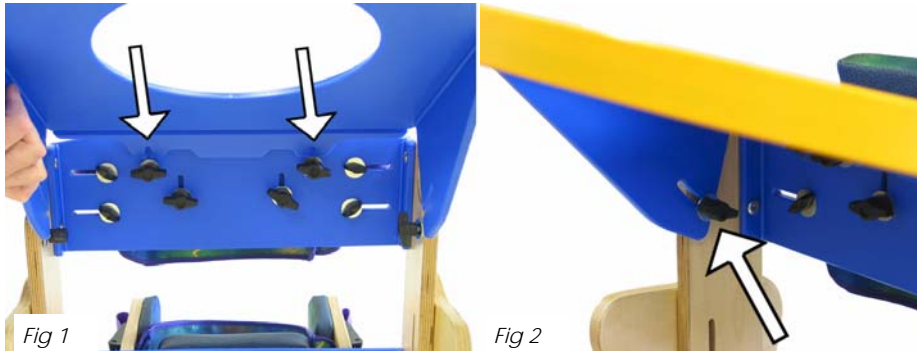
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Assembly

Fitting the Tray to your Rex Stander

The tray is fixed to the stander in two places. First loosen the bolts behind the chest support (fig 1) and slide the tray over the bolts keeping the washers on the outside of the tray. Slide the tray right down as far as it will go and tighten the wing nuts securely. Next, slide the channels at the side of the tray over the bolts (fig 2) and push the tray to the desired angle and tighten. (The Cat and Penguin will arrive with the tray already fitted).



With the tray removed, your stander can be used right up to a table or play tray. (fig 3) When removing the tray, always keep the wing nuts tightly in place on the stander for future use. See page 19 for tray adjustments.



Always secure the child by using all of the positioning straps and safety straps provided. Velcro should overlap by at least 3 inches (7.5 cm) on all straps before you begin to make any other adjustments. Ensure the safety strap and positioning strap are adjusted for each child and for changes of clothing.



Never Leave your child unattended while using this product



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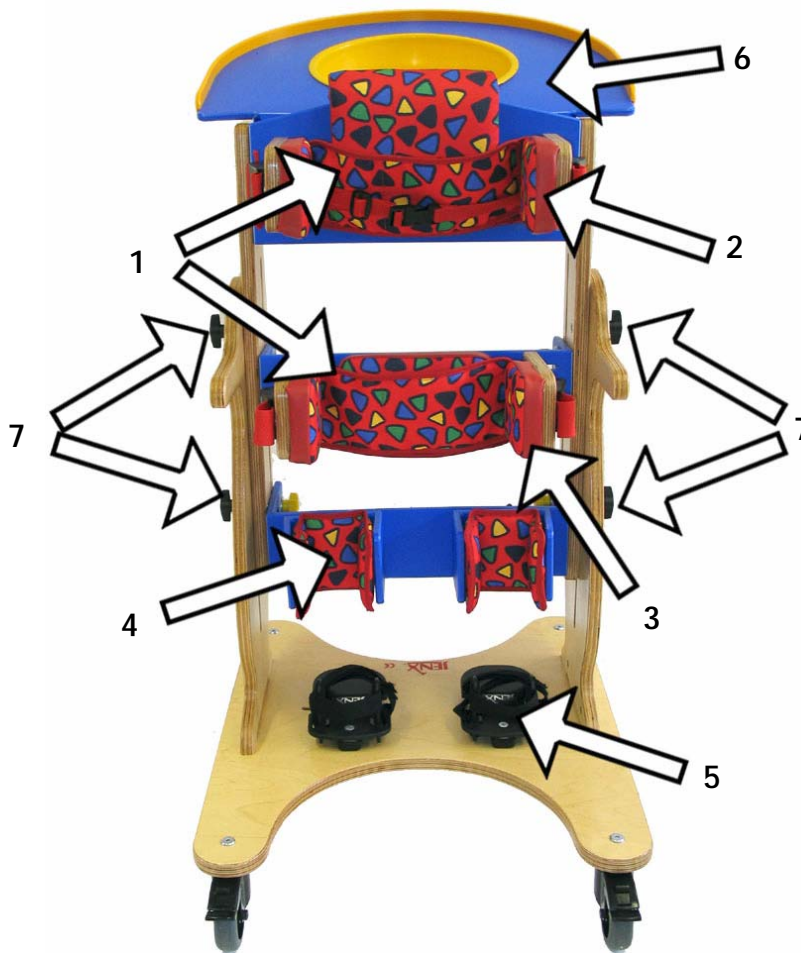
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Main Areas of Adjustment


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Cat, Rex and Penguin have the same adjustments, these are described in this booklet.

1. **Hip and Thoracic straps:** These adjust for length.
2. **Body supports:** adjust to suit the proportions of the child.
3. **Hip pad and supports:** adjust for width, height, forwards and backwards and for angle.
4. **Knee cups:** adjust as for hip pad.
5. **Sandals:** move almost anywhere on the footplate to give correct position of the feet.
6. **Tray:** is removable and adjusts for angle it can be used as a flat surface or with a bowl insert. The tray is pre-drilled to take accessories such as grab bars or activity frame.
7. **Height:** The overall standing height can be altered after loosening these 4 wing nuts.



 Always secure the child by using all of the positioning straps and safety straps provided. Velcro should overlap by at least 3 inches (7.5 cm) on all straps before you begin to make any other adjustments. Ensure the safety strap and positioning strap are adjusted for each child and for changes of clothing.

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Making & Using the Adjustments

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Adjusting the height

How?

To adjust the height of Cat, Penguin and Rex, apply all four brakes, loosen the four knobs on the outside (fig 4) and pull the chest pad to the desired height. Tighten all the wing nuts again.

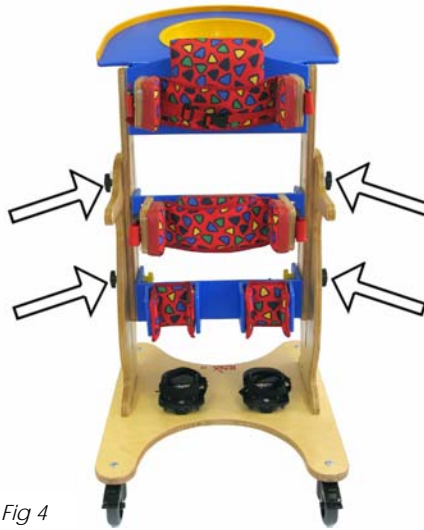


Fig 4

Why?

Cat, Penguin or Rex should support your child up to the breast bone. At this height your child is supported but can work on improving their upper body and head control and can also work to improve their fine motor control.

Fine adjustment of the chest pad

How?

The padded section of the chest pad can be adjusted slightly by loosening the two wing nuts (fig 5) and raising or lowering the padded section to suit. Tighten knobs.



Fig 5

Why?

This adjustment will alter the relationship of your child to the tray. Try out different heights to find the one where your child is able to function best.



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Width of the thoracic or hip support pads

How?

The two individual thoracic or hip support pads can be adjusted to accommodate wider or narrower children. The pads should support your child but not exert undue pressure. The support pads help to keep your child's spine straight whilst they stand. Adjust the pads so that they are the correct width for your child and they can be angled slightly to run with the contour of your child's chest/hips. For each individual side support pad, loosen the two small black wing nuts (fig 6) and move the pad. Tighten wing nuts.



Fig 6

Why?

The thoracic or hip support pads help to keep your child straight and symmetrical. This improves their posture and should improve their function both in standing and in their hand skills. Leave a two finger wide space between the top of the thoracic support pads and your child's armpit.



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Adjusting the Hip support:

Height:

How?

Loosen the four yellow wing nuts (fig 7) and raise or lower the support to the height of your child's hips. Retighten wing nuts.

Why?

The hip support should be at a height where your child's hips are held straight against the support. If the support is too low, your child will sit on it and if it is too high, your child can easily slip down. The hips should be as straight as possible for standing.

Position:

How?

The hip support can be tilted or moved backwards or forwards. Loosen the same yellow wing nuts as for the height adjustment (fig 7) and slide the support forwards/backwards or angle it to the desired position.



Fig 7

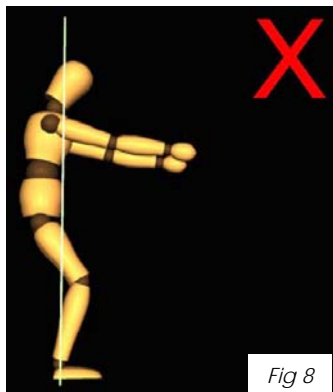


Fig 8

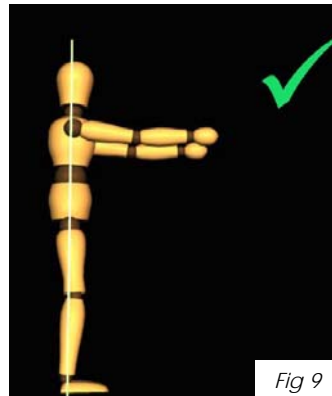


Fig 9

Why?

The position of the hip support is important for your child's posture. The hip support should hold your child's hips where a line of gravity drawn through their head and shoulder will also pass through their hips. This makes sure that gravity is helping your child to bear weight as they stand and not forcing them to bend. (Fig 8 & 9)



Always secure the child by using all of the positioning straps and safety straps provided. Velcro should overlap by at least 3 inches (7.5 cm) on all straps before you begin to make any other adjustments. Ensure the safety strap and positioning strap are adjusted for each child and for changes of clothing.



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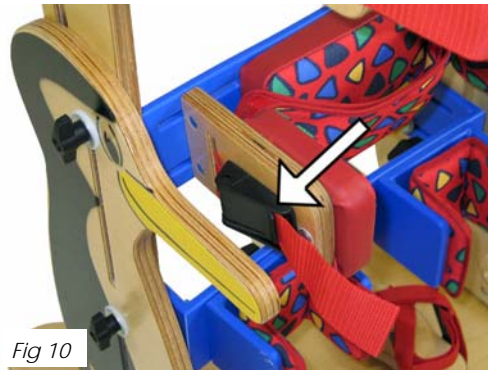
Straps

Hip and Thoracic straps: (both adjust in the same way)

How?

The webbing portion of the broad strap passes through the supports and is secured using the swiss lock buckle (fig 10). Use the Velcro in the middle of the strap to fix your child safely into the stander and then fine tune their position using the webbing portion of the strap. Secure swiss lock. Never place the hip strap so low that it is below their hips as they may sit on it and could fall out. Place the hip strap to cover their hips to prevent them flexing or bending at the hips.

Always leave a two finger wide space between the top of the thoracic support pads and your child's armpit.



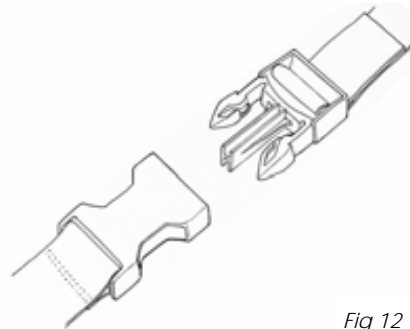
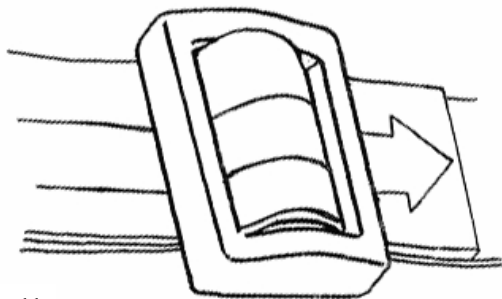
Why?

By closing the Velcro in the middle your child is held in the stander so that they cannot fall out. Using the fine adjustment afforded by the thinner portion of the strap, you can control the position of your child's hips and chest. The straps can be adjusted from both sides to make sure that your child not only stands straight but that the straps pull over their body symmetrically. This is important because if the strap only adjusted from one side, your child would be pulled to that side instead of having a straight spine. This helps to maintain the position of their spine and hips and improves the standing position that they adopt. The velcro straps should overlap by at least 3" (75mm). Please contact Jenx Limited if your child needs longer straps. This can happen if, for instance, your child wears a corset or callipers making their girth wider.

Webbing safety straps

How?

The webbing safety strap is adjusted for length using the tri-glide and is secured by the clip buckle. (figs 11&12)



Always secure the child by using all of the positioning straps and safety straps provided. Velcro should overlap by at least 3 inches (7.5 cm) on all straps before you begin to make any other adjustments. Ensure the safety strap and positioning strap are adjusted for each child and for changes of clothing.



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Making & Using the Adjustments

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Knee Cups

How?

To raise or lower the knee cups, loosen the four yellow wing nuts (fig 13) and raise or lower the knee cup carrier to the required height. The whole knee should be cradled within the cup. If the cup is too low, your child will kneel on it and if it is too high, your child will not have any support to stop their knees from bending. These same yellow wing nuts are used to alter the position of the knee cup carrier forwards or backwards and to angle it. (fig 14-16)

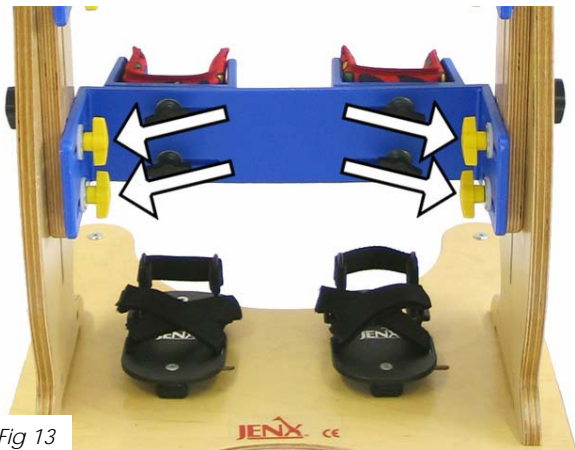


Fig 13



Fig 14



Fig 15



Fig 16



Always secure the child by using all of the positioning straps and safety straps provided. Velcro should overlap by at least 3 inches (7.5 cm) on all straps before you begin to make any other adjustments. Ensure the safety strap and positioning strap are adjusted for each child and for changes of clothing.



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Making & Using the Adjustments

POSITIONING SUGGESTIONS GIVEN IN THIS SECTION SHOULD BE TREATED AS A GUIDE ONLY. YOU SHOULD ALWAYS CONSULT YOUR THERAPIST OR MEDICAL PRACTITIONER BEFORE USING THIS PRODUCT.

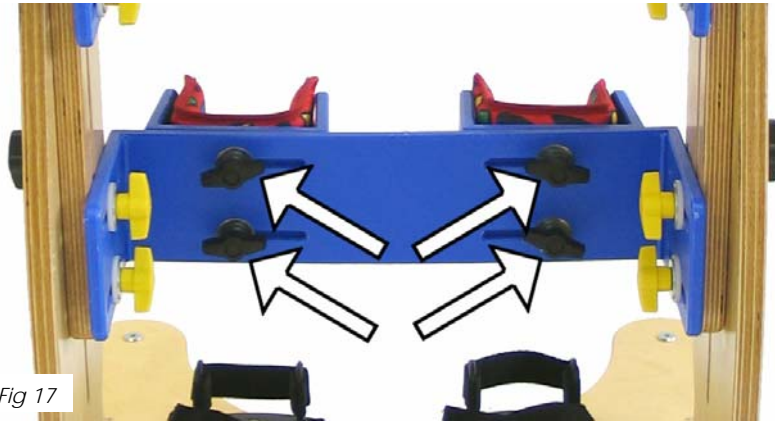


Fig 17

The knee cups can be adjusted individually on the carrier. Loosen the wing nuts behind the cups (fig 17) and slide the cups to the desired position on the carrier. This is how you can control the position of abduction (fig 18) or adduction (fig 19) of your child's hips as they stand. Please note: The sandals need to be adjusted to line up properly with the position of your child's legs. (see Sandals How? Page 18)

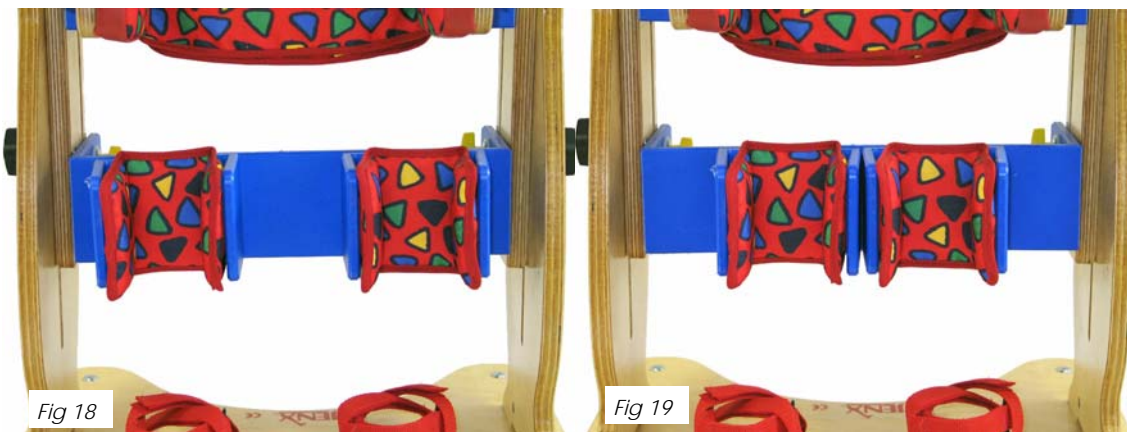


Fig 18

Fig 19

Why?

The position of the knees is important. The knee cup carrier should be positioned so your child's knee is cradled completely for comfort and security. The position of the knee cup carrier forwards or backwards is important so that gravity can make a line through your child's head, shoulders, hips and slightly behind their knees. (fig 9. Page 14)



Always secure the child by using all of the positioning straps and safety straps provided. Velcro should overlap by at least 3 inches (7.5 cm) on all straps before you begin to make any other adjustments. Ensure the safety strap and positioning strap are adjusted for each child and for changes of clothing.



Never Leave your child unattended while using this product



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Sandals

How?

The sandals can be moved through a wide range of positions on the footplate. Loosen the black wing nuts underneath an individual sandal (fig 20) and move the sandal to the desired position. Tighten the wing nut securely.



Fig 20

Why?

The position of the sandals is important as they create the base of your child's standing posture. The sandals should be positioned so your child stands as symmetrically as possible and so that their position forwards/backwards on the footplate allows the line of gravity to work through your child's head, shoulders, hips and slightly behind their knee and in front of their ankle joint. (fig 9. Page 14)

Sandal straps

How?

The sandal straps are used to hold your child's foot securely in position within the sandal. The rear strap can be adjusted for length by unwinding the webbing from the support, setting the desired length and then re-winding the webbing. Your child's heel should be in contact with the sandal. (fig 21) The front two sets of straps can be crossed over your child's instep (fig 22) or used as an instep and a toe strap (fig 23)

Fig 21



Fig 22



Fig 23



Why?

Sandal straps keep your child's feet in position within the sandal. The front two sets of straps (fig 22 & 23) are used to keep the forefoot in position. It is important that your child bears weight through their heel and foot when standing so the sandal straps are an important part of using the stander.



Always secure the child by using all of the positioning straps and safety straps provided. Velcro should overlap by at least 3 inches (7.5 cm) on all straps before you begin to make any other adjustments. Ensure the safety strap and positioning strap are adjusted for each child and for changes of clothing.



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Adjusting the tray

How?

The tray can be adjusted to different angles to suit the activity. Loosen the two wing nuts (fig 24) and raise or lower the tray to the desired angle. Tighten wing nuts.



Fig 24

Why?

Adjusting the angle of the tray can help children perform some activities. Drawing and pencil work is often easier with the tray raised into an easel type position. (fig 25)



Fig 25

The tray can be used with the bowl insert or with the solid infill. The bowl is great for water play or other messy play and the infill can be used when a flat surface is needed for drawing or painting. The bowl and infill cannot both be used together. The bowl must be removed to use the infill and vice versa.



Clear all items from the tray before adjustment.
Do not use hot or cold drinks on the tray while in the angled position.



Always secure the child by using all of the positioning straps and safety straps provided. Velcro should overlap by at least 3 inches (7.5 cm) on all straps before you begin to make any other adjustments. Ensure the safety strap and positioning strap are adjusted for each child and for changes of clothing.



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Optional Accessories



Activity frame

The activity frame allows the parent or therapist to hang activity equipment over the surface of the tray in a position that is easily accessible to the child.

Grab Bar



Grab bars are available - contact Jenx or your local supplier for more information.



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CAT/PENGUIN/REX Instruction For Use

Cat/Penguin/Rex are upright standers with a wide range of adjustments.

NR56
9 months - 2 years
Max weight 25 Kg



NR55
2 - 4 years
Max weight 25 Kg



DNR55
3 - 7 years
Max weight 35 Kg



Section 1 All Users	Pages 2 - 8 Safety Information
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Section 3 Home User	Pages 21 - 24 Home or School Carer.
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*Note: Cat, Penguin and Rex are Prescribed Medical Devices.
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Making & Using the Adjustments



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Straps

Hip and Thoracic straps: (both adjust in the same way)

How?

The webbing portion of the broad strap passes through the supports and is secured using the swiss lock buckle (fig 1). Use the Velcro in the middle of the strap to fix your child safely into the stander and then fine tune their position using the webbing portion of the strap. Secure swiss lock. Never place the hip strap so low that it is below their hips as they may sit on it and could fall out. Place the hip strap to cover their hips to prevent them flexing or bending at the hips.

Always leave a two finger wide space between the top of the thoracic support pads and your child's armpit.

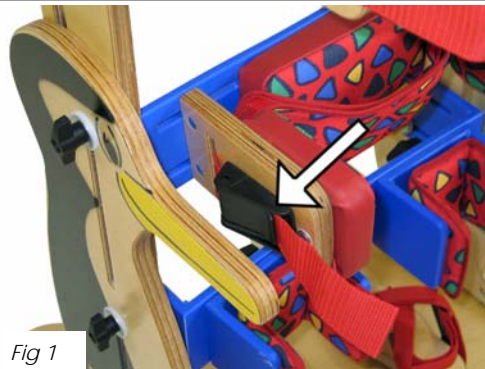


Fig 1

Why?

By closing the Velcro in the middle your child is held in the stander so that they cannot fall out. Using the fine adjustment afforded by the thinner portion of the strap, you can control the position of your child's hips and chest. The straps can be adjusted from both sides to make sure that your child not only stands straight but that the straps pull over their body symmetrically. This is important because if the strap only adjusted from one side, your child would be pulled to that side instead of having a straight spine. This helps to maintain the position of their spine and hips and improves the standing position that they adopt. The velcro straps should overlap by at least 3" (75mm). Please contact Jenx Limited if your child needs longer straps. This can happen if, for instance, your child wears a corset or callipers making their girth wider.

Webbing safety straps

How?

The webbing safety strap is adjusted for length using the tri-glide and is secured by the clip buckle. (figs 2 & 3)

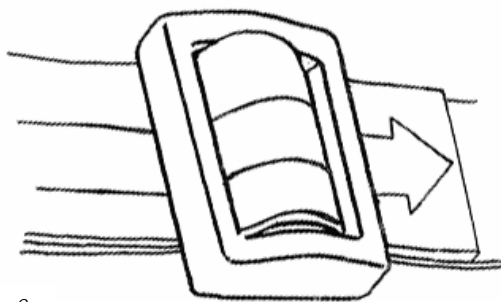


Fig 2

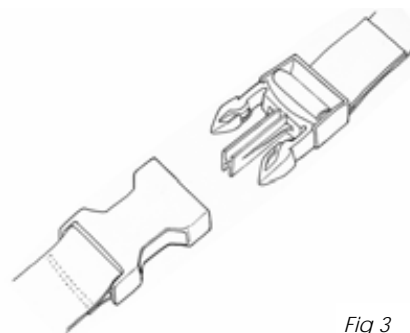


Fig 3



Always secure the child by using all of the positioning straps and safety straps provided. Velcro should overlap by at least 3 inches (7.5 cm) on all straps before you begin to make any other adjustments. Ensure the safety strap and positioning strap are adjusted for each child and for changes of clothing.




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Sandals

How?

The sandals can be moved through a wide range of positions on the footplate. Loosen the black wing nuts underneath an individual sandal (fig 4) and move the sandal to the desired position. Tighten the wing nut securely.



Fig 4

Why?

The position of the sandals is important as they create the base of your child's standing posture. The sandals should be positioned so your child stands as symmetrically as possible and so that their position forwards/backwards on the footplate allows the line of gravity to work through your child's head, shoulders, hips and slightly behind their knee and in front of their ankle joint.

Sandal straps

How?

The sandal straps are used to hold your child's foot securely in position within the sandal. The rear strap can be adjusted for length by unwinding the webbing from the support, setting the desired length and then re-winding the webbing. Your child's heel should be in contact with the sandal. (fig 5) The front two sets of straps can be crossed over your child's instep (fig 6) or used as an instep and a toe strap (fig 7)

Fig 5



Fig 6





Fig 7




Why?

Sandal straps keep your child's feet in position within the sandal. The front two sets of straps (fig 22 & 23) are used to keep the forefoot in position. It is important that your child bears weight through their heel and foot when standing so the sandal straps are an important part of using the stander.

 **Always secure the child by using all of the positioning straps and safety straps provided. Velcro should overlap by at least 3 inches (7.5 cm) on all straps before you begin to make any other adjustments. Ensure the safety strap and positioning strap are adjusted for each child and for changes of clothing.**

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Adjusting the tray

How?

The tray can be adjusted to different angles to suit the activity. Loosen the two wing nuts (fig 8) and raise or lower the tray to the desired angle. Tighten wing nuts.



Fig 8

Why?

Adjusting the angle of the tray can help children perform some activities. Drawing and pencil work is often easier with the tray raised into an easel type position. (fig 9)



Fig 9

The tray can be used with the bowl insert or with the solid infill. The bowl is great for water play or other messy play and the infill can be used when a flat surface is needed for drawing or painting. The bowl and infill cannot both be used together. The bowl must be removed to use the infill and vice versa.



Clear all items from the tray before adjustment.
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INSPECTING AND RE-ISSUING

Jenx Limited products are usually assessed for an individual client therefore the following points must be adhered to prior to re-issuing of any Jenx products.

1. Check with issuing Therapist that the Product is standard and no Special attachments or modifications have been made.
If modifications have been made contact Jenx Limited for advice.
2. Check that the product has been fully cleaned, taking into account the condition of the fabric and the foam inside.
3. Check that all hand wheels and levers are in good condition and fitted securely.
4. Check the product and any accessories fully for any sign of wear and tear, or distortion.
5. Check that all the functions of the product are working correctly e.g. tilt, height adjustment or back recline, etc
6. Always ensure that the Instruction for Use stay with the product and are passed onto the new user. For new sets of instructions please contact our Sales Support Department on 0114 285 3376 or visit www.jenx.com
7. If the product is being delivered, always ensure that the product is packed securely.

Follow the inspection guide on the opposite page.

Fill in the Inspection/Check Sheet to record all services and repairs to the product. Use extra pages if required, extra sheets are available from Jenx Limited website. www.jenx.com

Consider Jenx **ServiceLine** as an alternative to in house maintenance and repair prior to reissue. Details are included in this booklet.

INSPECTING AND RE-ISSUING

Stores should follow the Medicines and Healthcare products Regulatory Agency (MHRA) guidelines for the recording, issuing, servicing or repairing of products in their charge. Check the MHRA website for the latest bulletins, www.mhra.gov.uk

1. Structure

Is the product Structurally sound, no wobbles or lose parts?

2. Safety

Is the Product safe and fit for use?

3. Straps

Are the straps in good condition and not showing signs of wear?

4. Stability

Is the product stable on an even surface, no rocking?

5. Screws, Nuts and Bolts

Are there nuts and bolts missing or damaged?

6. Swivels, castors

Are the castors in good order? Do swivels and brakes work?

7. Springs

Do all gas springs work and hold pressures and weight?

Test by weighting the product with the maximum user weight and leaving for one hour.

8. Sandals

Are the sandals in good condition? Do straps and Velcro show no signs of wear?

9. Seats, backs and upholstery

Is the upholstery in good clean condition with no rips, wear or gaping of the cushions?

10. Steel and wood work

Is the steel and wood work in good order? Check for bends splinters or breaks.

If there is any doubt about the safety of a Jenx Limited product, do not hesitate to contact our Sales Support Department for advice.

SERVICELINE

What is Serviceline?

Serviceline is the answer to the re-issue question, giving extra life to products from user to user guaranteed.

What are the benefits of the Serviceline Package?

Products re-issued through Serviceline will receive a further guarantee, along with a certificate of re-issue. This means that the pressure upon Loan Stores to guarantee that the products re-issued are safe, is removed by gaining the original manufacturer's certified approval for re-use.

To maintain our high level of service and ensure all products conform to our stringent quality systems, products returned to Serviceline must have a clearly visible batch number.

All Serviceline products are returned to Jenx for thorough tests and inspections that include: Structure, Mechanics, Mobility, Upholstery and Fixings.

If inspection shows missing or broken parts other than those covered by the Serviceline package as shown below, we will submit a quotation for approval to cover the extra work.

Jenx Limited is committed to providing a prompt service via Serviceline and asks that customers approve quotations rapidly to ensure return of a product within 10 working days. When the work is completed the product will be returned with the new guarantee.

Prices are available on request
(Inspection, testing, replacement of missing fixings, six month guarantee)

Example of quoted items, not covered by the Serviceline package:
Wood or steel structure, Gas springs, castors, upholstery and covers, pads and supports

Please note:

- **For Safety and Hygiene, Products must be cleaned before they are returned to Jenx Limited.**
- **We cannot collect from private addresses.**
- **Products over 10 years old are not covered by Serviceline.**

SERVICELINE

How does it work?



You provide an order to Serviceline for your product



We send you packing materials



You pack product and call us when it is ready



We send couriers to collect your product and bring it back to Jenx Limited



We will give it a full mechanical overhaul including: replacement of any missing **Bolts/Screws/Washers**



If necessary, we will quote you for any other repairs or replacements that are required. The quote will be broken down into '**Mandatory**' work, which has to be done to make the product safe, cosmetic. work, and work required to bring the product to original specification



When the quotation is approved the product will be returned via courier on completion of the work.



You will receive the product, an additional instruction booklet, a signed and dated 'work done' checklist and a guarantee that the product is complete and suitable for use

